

TENDERCARE LEARNING CENTER, INC.

468 Razor Strap Road

North East, MD 21901

(410) 287-5592 / 5844 (fax)

www.tendercarekids.com

ENROLLMENT & REGISTRATION FORM

Thank you for enrolling with TLC! Choosing a child care center is an important decision and we appreciate the confidence you have in our program. Please fill out and return this form to our office, along with your **non-refundable \$50.00 registration fee AND \$100 non-refundable deposit.**

Child's Name: _____
Last First Middle

Age: _____ Date of Birth (or due date): _____ Gender: _____

Address: _____
Street City State Zip

Home Phone Number: _____ Main Email: _____

Mother/Guardian Name: _____ Cell Phone Number: _____

Employer: _____ Work Phone Number: _____

Father/Guardian Name: _____ Cell Phone Number: _____

Employer: _____ Work Phone Number: _____

Email: _____ Address: _____
(if different) Street City State Zip

Please list two contacts (**other than parents**) that we may call in the event of an emergency and are authorized to pick up your child. Please make sure that they carry a driver's license that may serve as proof of identification.

Name

Relationship to Child

Contact Phone Number

Are there any special circumstances that should be brought to our attention? Please check any that apply.

- | | | |
|--|--|--|
| <input type="checkbox"/> Medical Issues | <input type="checkbox"/> Divorce / Family Situations | <input type="checkbox"/> Vision / Hearing Concerns |
| <input type="checkbox"/> Behavior Concerns | <input type="checkbox"/> Dietary Restrictions | <input type="checkbox"/> Religious Concerns |

Is your child receiving any of the services listed below (either from Child Find/Infants & Toddlers or another agency)?

- | | | |
|---|---|---|
| <input type="checkbox"/> Speech Therapy | <input type="checkbox"/> Occupational Therapy | <input type="checkbox"/> Physical Therapy |
|---|---|---|

How did you hear about Tendercare Learning Center? _____

Note: If you heard about us through a current family, please list their name.

CHILD CARE TUITION RATES FOR 2021-2022 (May 31, 2021 – May 31, 2022):

*Note: All child care rates include our curriculum based programming. Payments are due the Monday of each week. Annual tuition increases occur each June.

Center Hours: 7am – 6pm	INFANTS & TODDLERS (6 weeks – 23 months)	TWO-YEAR-OLDS	PRESCHOOL 3 / PREK	BEFORE/AFTER (Kindergarten – Grade 5)
WEEKLY TUITION – Full Time Enrollment Only	\$282	\$232	\$221	\$115 Mornings Only \$45 Afternoons Only \$80 School Closures: \$45 (reservations suggested)

ENROLLMENT DETAILS:

Start Date: _____ **Program:** _____ **Weekly Tuition:** \$ _____

Please be aware that you are contracting to pay for services each week regardless of actual attendance times or center operations.

<i>Indicate approximate times to aid in our staffing ratios:</i>	Monday	Tuesday	Wednesday	Thursday	Friday
Arrival Time					
Departure					

PLEASE INITIAL ITEMS BELOW

ALL FAMILIES:

_____ I understand that registration fees, deposits, holding fees, and activity fees are non-refundable under any circumstance.

_____ I am contracting with TLC for my child to receive care as outlined above and that I am responsible for the timely payment of charges regardless of actual attendance as stated in the Parent Handbook. I agree to promptly notify TLC of any changes regarding enrollment and that I am fully responsible for the terms of this agreement. (Please refer to the Parent Handbook for further details regarding contractual care).

_____ I am aware of and agree to the \$10 fee associated with late payments and \$25 fee for NSF checks. I understand that it is my responsibility to make sure payments are made on time and funds are available. I understand that payment is due the Monday of each week.

_____ I understand that any changes to this schedule/contract requires a two-week **PAID** notice.

_____ I understand that should I suspend my need for care for any length of time, I must notify the office and provide a date of return. I further understand that in order for my child to return to care weekly payments are due as contracted during the suspension period or my child's spot will be given to another family in need of care.

_____ I understand that Tendercare will supply diaper wipes for children in the infant and toddler room as well as any students not potty trained (as determined by TLC) in other classrooms. I understand that I am responsible for the monthly "Wipes Supplies" fee if my child is enrolled in the infant/toddler area or not potty trained. If I choose not to participate in the use of their wipes I must supply my own and I understand that I am still responsible for the monthly fee.

_____ I also read, understand, and agree to comply with the information, policies, and procedures as outlined in TLC's Parent Handbook (which I understand is available via TLC's Facebook page, website, via verbal request, and/or via email upon enrollment).

INFANT/TODDLER FAMILIES:

_____ I understand that I must provide my child with their own diapers, formula/milk, and food for meals. *Please note:* Children in the toddler program will be served a breakfast provided their arrival is prior to 8:15 a.m. and will receive a morning snack and an afternoon snack.

BEFORE/AFTER CARE FAMILIES:

Please list the school your child/ren will be attending: _____
(If you are not districted for BVES via home address or child care provider exemption, please see our transit option below.)

TENDERCARE TRANSIT OPTION \$30.00 per week per child (not prorated and not subject to discounts)

Our center will provide transportation services to/from The Tome School and North East Elementary via our center van or car for an additional fee. Please keep in mind that schools serviced may vary based on demand and could change from year to year.

_____ I understand that Tendercare's school district is Bay View Elementary. I acknowledge that my child is either enrolled in Bay View elementary school or will need transportation services from TLC to/from their enrolled elementary school.

_____ I understand that the rate does not include the extra hours required for care during scheduled holidays, teacher professional days or inclement weather days causing school closures/delays/early dismissals; these occurrences of extended care will be billed separately.

_____ I understand the scope of services provided and agree to abide by all policies set forth for before/after care students.

WAIVER AND RELEASE: I hereby permit my child to attend and participate in programming offered at Tendercare Learning Center, Inc. I recognize the risks of illness and injury inherent in any childcare or preschool/prekindergarten program and allow my child to participate upon the express agreement and understanding that I hereby waive and release Tendercare Learning Center, Inc. from any and all claims, costs, liabilities, expenses, or judgments, including attorneys' fees and court costs arising out of participation in Tendercare Learning Center Inc.'s program. I also hereby waive and release Tendercare Learning Center, Inc. from any illness or injury resulting there from, and thereby agree to indemnify and hold harmless Tendercare Learning Center, Inc. from and against any and all claims except for illness and injury resulting from gross negligence or willful misconduct on the part of Tendercare Learning Center, Inc. I also give permission for use of any photographs taken of my child for advertisement purposes. I further understand that Tendercare Learning Center, Inc. is equipped with an audio/video surveillance system and that my actions may be audio/video recorded. I realize that surveillance equipment will not be used in private areas. I hereby execute and deliver this Waiver and Release to induce Tendercare Learning Center, Inc. to permit me/my child to participate in its programs. IN WITNESS WHEREOF, I have executed this waiver.

SIGNATURE (Parent/Guardian): _____ **DATE:** _____